

Hawaii State Bar Association

Presents

The 16th Annual Leadership Institute

Application Packet

• COMMUNICATE • MOTIVATE • INSPIRE • SUCCEED •

Leadership

The practice of law is unique in Hawaii with its melting pot of cultures and rich history. The HSBA Leadership Institute is designed to foster professional growth and enhance leadership skills of future leaders from all areas of practice in the Bar, while embracing this special culture and history.

Who Is Eligible? Any HSBA attorney (active or inactive) who is in good standing, has practiced for 3-15 years and will commit to attend all sessions of the program. The selection process is highly competitive, based on resume submissions and responses to the application. Class size is generally limited to 15 participants.

How Does It Work? The HSBA Leadership Institute is an 8-month program with one program session each month. Dates and times are noted on the candidate agreement page. Each session is facilitated by bar leaders and will feature prominent leaders of the legal profession and the greater community.

What Is The Cost? To create a meaningful and effective program, a fee of \$250 payable to HSBA is due upon acceptance into the program to help defray expenses. Neighbor Island attorneys accepted into the program will be reimbursed for air and ground transportation travel expenses for each in-person program session. Tuition assistance is also available upon request.

Why Should I Apply? The goal of the HSBA Leadership Institute program is to develop emerging leaders for the legal community and the HSBA; expose qualified lawyers to different aspects of the legal profession; build long lasting relationships; and help participants gain skills to become better lawyers and leaders. Committing to the program will benefit participants personally and professionally and prepare them for leadership opportunities and challenges, to include continued dedication to the HSBA Board, committees, sections and programs.

Knowledge

2024 HSBA LEADERSHIP INSTITUTE

Application submission deadline: **Friday, April 5, 2024**

- Resume Candidate Agreement and Acknowledgement of Program Requirements Form
 Application Questionnaire (Optional) Tuition Assistance Request

APPLICATION

Name

Bar Number

Year Admitted to the Hawaii State Bar

Firm Name/Employer

Business Address

Email

Phone

QUESTIONS: Please provide brief answers. If additional space is needed, attach a separate sheet.

1. To be considered for the 2024 HSBA Leadership Institute, you must have a foundation of demonstrated leadership experience. Please outline that experience below.
2. Are you a member of any HSBA-related groups, sections, programs or committees? If yes, please list below.
3. List your involvement in any community or service activities or organizations.
4. Why do you want to participate in the HSBA Leadership Institute and what do you hope to personally gain from the experience?
5. What skills, qualities, attributes and/or prior experiences do you possess that you believe will benefit the HSBA and the Leadership Institute?
6. *Optional:* If you are applying for tuition assistance, please attach a letter with the reason(s) assistance is requested.

Candidate Agreement and Acknowledgement of Program Requirements

I, _____, recognize and acknowledge that my participation in all activities of the HSBA Leadership Institute is vital to its success. Accordingly, I hereby agree to **(1)** attend and participate in every session for the full period of each session; **(2)** complete all post-program surveys in a timely fashion and **(3)** participate in an approved HSBA-related service project or HSBA-related leadership activity during the year following my completion of the full program.

Program Date and Time Acknowledgement

DATE	SUBJECT	TIME	FACILITATOR(S)
Friday, May 10	Orientation Meet the Bar Principles of Leadership	1:00 p.m. – 5:00 p.m.	Mark M. Murakami Haley Chee Chenise Iwamasa Judge Riki May Amano (Ret)
Friday, June 7	Community Leadership	1:00 p.m. – 5:00 p.m.	Craig Wagnild Lyn Flanigan
Friday, July 12	We the People	1:00 p.m. – 5:00 p.m.	Former Mayor Kirk Caldwell
Friday, August 23	Doing the Right Thing	1:00 p.m. – 5:00 p.m.	Miyoko Pettit-Toledo Nicole Altman
Friday, September 6	Meet the Bench	1:00 p.m. – 5:00 p.m.	Judge Riki May Amano (Ret) Gemma-Rose Soon
Friday, October 11	Equal Justice for All	1:00 p.m. – 5:00 p.m.	Tom Tanimoto Jessica Domingo
Friday, November 1	Corporate Hawaii	1:00 p.m. – 5:00 p.m.	Mei-Fei Kuo Louise Ing
Friday, December 6	Digesting Leadership	12:30 p.m. – 5:00 p.m.	Judge Riki May Amano (Ret) Chenise Iwamasa

*HSBA Leadership Institute may revise the schedule to accommodate speaker schedules, site visits and COVID.
Participants will be notified of any changes as soon as practicable.

I hereby apply to the 2024 HSBA Leadership Institute. I recognize and acknowledge that the commitments I made above in Candidate Agreement and Acknowledgment of Program Requirements, are an essential and mandatory condition of my acceptance.

Signature _____ **Date** _____

Please advise us if you have any special needs. If so, please explain so we can serve you better.

Submit your completed application to Wendy Manago via email, fax, or mail.

1. Email: wmanago@hsba.org (PDF format)
2. Fax: (808) 521-7936
3. Mail to HSBA, 1100 Alakea Street, Suite 1000 Honolulu, HI 96813,
Attn: Wendy Manago