

# Hawaii State Bar Association

*Presents*

## The 15<sup>th</sup> Annual Leadership Institute

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Application Packet

• COMMUNICATE • MOTIVATE • INSPIRE • SUCCEED •

# Leadership

*The practice of law is unique in Hawaii with its melting pot of cultures and rich history. The HSBA Leadership Institute is designed to foster professional growth and enhance leadership skills of future leaders from all areas of practice in the Bar.*

***Who Is Eligible?*** Any HSBA attorney (active or inactive) who is in good standing, has practiced for 3-15 years and can commit to attend all sessions of the program. The selection process is competitive, based on resume submissions and responses to the application. Class size is limited to a maximum of 15 participants.

***How Does It Work?*** The HSBA Leadership Institute is an 8-month program with one program session each month. Dates and times are noted on the candidate agreement page. Each session is facilitated by bar leaders and will feature prominent leaders of the legal profession and the greater community. For more information, click [here](#) to refer to the 2022 Leadership Institute Report.

***What Is The Cost?*** To create a meaningful and effective program, a fee of \$250 payable to HSBA is due upon acceptance into the program to help defray expenses. Neighbor Island attorneys accepted into the program will be reimbursed for air and ground transportation travel expenses for each in person program session. Tuition assistance is also available upon request.

***Why Should I Apply?*** The goal of the HSBA Leadership Institute program is to develop emerging leaders for the legal community and the HSBA; expose qualified lawyers to different aspects of the legal profession; build long lasting relationships; and help participants gain skills to become better lawyers and leaders. Committing to the program will benefit participants personally and professionally and prepare them for leadership opportunities and challenges.

# Knowledge

## 2023 HSBA LEADERSHIP INSTITUTE

Application submission deadline: **Monday, April 21, 2023**

- Resume       Candidate Agreement and Acknowledgement of Program Requirements Form  
 Application Questionnaire       (Optional) Tuition Assistance Request

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### APPLICATION

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Name

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Bar Number

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Year Admitted to the Hawaii State Bar

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Firm Name/Employer

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Business Address

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Email

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Phone

**QUESTIONS:** Please provide brief answers. If additional space is needed, attach a separate sheet.

1. To be considered for the 2023 HSBA Leadership Institute, you must have a foundation of demonstrated leadership experience. Please outline that experience below.
2. Are you a member of any Bar-related groups, sections or committees? If yes, please list below.
3. List your involvement in any community or service activities or organizations.
4. Why do you want to participate in the HSBA Leadership Institute and what do you hope to personally gain from the experience?
5. What skills, qualities, attributes and/or prior experiences do you possess that you believe will benefit the HSBA and the Leadership Institute?
6. Optional: If you are applying for tuition assistance please attach a letter with the reason(s) assistance is requested.

## Candidate Agreement and Acknowledgement of Program Requirements

I, \_\_\_\_\_, acknowledge that my participation in all activities of the HSBA Leadership Institute is vital to its success. Accordingly, I hereby agree to **(1)** attend and participate in every session for the full period of each session; **(2)** complete all post-program surveys in a timely fashion and **(3)** participate in an approved Bar-related service project or Bar-related leadership activity during the year following my completion of the full program.

### Program Date and Time Acknowledgement

DATE	SUBJECT	TIME	FACILITATOR(S)
Friday, May 12	Orientation Meet the Bar Principles of Leadership	1:00 p.m. – 5:00 p.m.	Jesse K. Souki Shannon K. Hackett Judge Riki Amano (Ret)
Friday, June 9	Community Leadership	1:00 p.m. – 5:00 p.m.	Lyn Flanigan Craig Wagnild
Friday, July 14	We the People	1:00 p.m. – 5:00 p.m.	Kirk Caldwell
Friday, August 11	Doing the Right Thing	1:00 p.m. – 5:00 p.m.	Miyoko Pettit-Toledo Nicole Altman
Friday, September 8	Meet the Bench	1:00 p.m. – 5:00 p.m.	Judge Riki Amano (Ret) Gemma-Rose Soon
Friday, October 13	Equal Justice for All	1:00 p.m. – 5:00 p.m.	Judge Jill Hasegawa Regan Iwao
Friday, November 3	Corporate Hawaii	1:00 p.m. – 5:00 p.m.	Louise Ing Mei-Fei Kuo
Friday, December 8	Digesting Leadership	12:30 p.m. – 5:00 p.m..	Judge Riki Amano (Ret) Chenise Iwamasa

\*HSBA Leadership Institute may revise the schedule to accommodate speaker schedules, site visits and COVID.  
Participants will be notified of any changes as soon as practicable.

I hereby apply to the 2023 HSBA Leadership Institute. I acknowledge that the commitments I made above in Candidate Agreement and Acknowledgment of Program Requirements, are an essential condition of my acceptance.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please advise us if you have any special needs. If so, please explain so we can serve you better.

Submit your completed application to Brian Simon by either email,  
fax, or mail.

1. Email [bsimon@hsba.org](mailto:bsimon@hsba.org) in PDF format
2. Fax 808-521-7936
3. Mail to HSBA, 1100 Alakea St., Ste. 1000 Honolulu, HI 96813,  
Attn: Brian Simon