

MINUTES  
HAWAII STATE BAR ASSOCIATION  
BOARD MEETING

Via Zoom  
Honolulu, HI 96813

Thursday, September 23, 2021

**A. CALL TO ORDER**

President Levi Hookano called the meeting to order at 12:01 p.m. with a quorum present.

The following persons were present for all or part of the meeting:

Officers Present

Levi Hookano  
Shannon Sheldon  
Rhonda Griswold  
Russ Awakuni  
Alika Piper

Directors Present

Tristan Andres  
Steven Chow  
Craig De Costa  
Vladimir Devens  
Jessica Domingo  
William Harrison  
Carol Kitaoka  
Erin Kobayashi  
Mark K. Murakami  
Paul Naso  
Ralph O'Neill

Directors Absent

Geraldine Hasegawa  
Kristin Izumi-Nitao  
Jacob Lowenthal  
Zale Okazaki  
Christopher St. Sure

Others Present

Jesse Souki

HSBA Staff Present

Patricia Mau-Shimizu  
Iris Ito  
Sean Perez  
Brian Simon

- B. APPROVAL OF MINUTES** - A motion was made (Ralph O'Neill), seconded, and carried without opposition to approve the minutes of the August 26, 2021 board meeting with an amendment to correctly note that Mr. O'Neill was absent from the meeting.

C. **TREASURER'S REPORT** - Treasurer Alika Piper reported that the forgiveness application for the PPP loan has been submitted to First Hawaiian Bank for subsequent review by the U.S. Small Business Administration, and that a draft of the financial audit report will be complete in 2 weeks. She also delivered the financial report as of August 31, 2021.

D. **EXECUTIVE DIRECTOR'S REPORT** - Executive Director Patricia Mau-Shimizu reported on the following items: opening of the registration portal for the virtual Bar Convention, and the continuing work on the buildout of the attorney registration form in the membership database.

E. **NEW BUSINESS**

1. **Proposed 2022 Budgets of the Disciplinary Board, Attorneys and Judges Assistance Program, and the Lawyers' fund for Client Protection** - Treasurer/Finance Committee Chair Piper reported that the Supreme Court entities presented their proposed 2022 budgets at the joint Executive-Finance Committee. She stated that the Disciplinary Board had noted cost-savings measures being taken, such as a more aggressive work-from-home staff policy and a significant reduction of lease rent, as a way to offset expenses. None of the entities are requesting a fee increase for the upcoming year.

**Action taken:** A motion was made (Russ Awakuni) and seconded to adopt the recommendation of the joint Executive-Finance Committee to send a letter to the Hawaii Supreme Court indicating that the HSBA had no objection to and was in agreement with the proposed 2022 budgets of the Disciplinary Board, the Lawyers' Fund for Client Protection, and the Attorneys and Judges Assistance Program, which maintain the 2021 fee levels that had been approved by the Supreme Court. After discussion, the motion carried without opposition.

2. **2022 HSBA Section Budgets**

**Action taken:** A motion was made (Russ Awakuni) and seconded to adopt the recommendation of the joint Executive-Finance Committee to approve the proposed 2022 budgets and dues amounts of the HSBA Sections. The motion carried without opposition.

3. **Appointment/Reappointment to Hawaii State Board of CLE (aka MCLE Board)**

**Action taken:** A motion was made (Mark K. Murakami), seconded, and carried without opposition to adopt the recommendation of the Nominating Committee to reappoint the following individuals to the Hawaii State Board of CLE to a 3-year term beginning October 2, 2021: David Farmer, Kanoelani Kane, and Diane Sherman.

4. **Well-Being Committee**

**Action taken:** A motion was made (Russ Awakuni), seconded, and carried without opposition to ratify President Hookano's appointment of Summer Kaiawe as Chair of the HSBA Well-Being Committee for a term to begin immediately and expire on December 31, 2021.

F. **ADJOURNMENT**

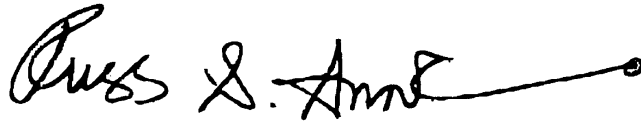
The meeting adjourned at 12:27 p.m.

Submitted by:



Patricia Mau-Shimizu  
HSBA Executive Director

Approved by:



Russ S. Awakuni  
HSBA Secretary