

MINUTES
HAWAII STATE BAR ASSOCIATION
BOARD MEETING

(via Zoom)
Honolulu, HI 96813

Thursday, November 19, 2020

A. **CALL TO ORDER**

President P. Gregory Frey called the teleconference meeting to order at 12:08 p.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

P. Gregory Frey
Levi Hookano
Russ Awakuni
Paul Naso

Directors Present

Steven Chow
Craig De Costa
Vladimir Devens
Jessica Domingo
William Harrison
Geraldine Hasegawa
Kristin Izumi-Nitao
Carol Kitaoka
Jeen Kwak
Corianne Lau
Jacob Lowenthal
Mark K. Murakami
Zale Okazaki
Ralph O'Neill
Addison Bonner

Directors Absent

Erin Kobayashi - excused

Others Present

Rhonda Griswold
Brandon Kimura
Alika Piper
Mark E. Recktenwald
Shannon Sheldon
Family & Friends of Levi Hookano

HSBA Staff Present

Patricia Mau-Shimizu
Iris Ito
Christina Bae
Adrienne Hayashi

- B. **OATH OF OFFICE** - Chief Justice Mark E. Recktenwald administered the oath of office to Levi Hookano as 2021 HSBA President.
- C. **HAWAII STATE JUDICIARY UPDATE** - Chief Justice Recktenwald described the challenges that the Judiciary faced the past year with the ongoing pandemic. Through its Committee on Operational Solutions, which involved many individuals from the legal

community, the judges and Judiciary staff found solutions using remote technology to continue its operations.

Chief Justice Recktenwald explained that the Judiciary has taken measures to reduce its operating expenses such as consolidating services and not filling vacant positions, and shortening counter service hours where possible. For the coming year, the Judiciary will propose modest expenditures for building repair and renovation in its CIP requests. Brandon Kimura, Deputy Administrative Director of the Courts, displayed a PowerPoint presentation that focused on the 9 priorities: 1) fire alarm & elevator replacement - First Circuit; 2) lump sum CIP; 3) structure replacement & piping replacement - Second Circuit; 4) leaky roof replacement - Fifth Circuit; 5) leaky roof & drainage replacement - ICA building; 6) A/C replacement - Supreme Court building; 7) chiller & photovoltaic system - Kapolei; 8) security renovation - Second Circuit; 9) sheriff station security renovation - First Circuit.

Chief Justice Recktenwald noted that the Judiciary's budget is less than 2% of the overall State budget.

- D. **REPORT ON 2019 TAX RETURN & AUDIT** - Managing Director Catha Lee Combs and Senior Audit Manager Jennie Yu of Wikoff Combs & Co., LLC presented an overview of the 2019 financial audit and tax return. Ms. Combs stated that the Form 990 was filed on November 15, 2020, and was discussed in detail with the Finance Committee prior to filing. There were no red flags for the HSBA financial administration. It was noted that the audit contains a footnote stating that COVID-19's impact worldwide creates uncertainty on how HSBA will be affected materially.
- E. **APPROVAL OF MINUTES** - A motion was made, seconded, and carried without opposition to approve the minutes of the October 22, 2020 board meeting.
- F. **TREASURER'S REPORT** - Treasurer Paul Naso reported that revenues are anticipated to total \$100k in November and December but still under budget at year's end. Likewise, expenses are projected to be under budget at \$1.73M at year's end. As stated at the October board meeting, excess savings will be used to pay down the mortgage.
- G. **EXECUTIVE DIRECTOR'S REPORT** - Executive Director Pat Mau-Shimizu reported that the annual license registration is awaiting from the Court the amount of annual fees of the Disciplinary Board and the Attorneys and Judges Assistance Program. The online portal for attorney renewal will open on December 1st.

Ms. Mau-Shimizu referred board members to the dues and fees proration table (for 1 quarter) in the agenda. She noted that the Court will not give provisional licensees JD#s since they are to be working under the supervision of a licensed attorney.
- H. **YLD PRESIDENT'S REPORT** - YLD President Addison Bonner reported that the YLD will close out the year with the online game *Among Us* that can easily be played among different platforms.

I. **UNFINISHED BUSINESS** - None.

J. **NEW BUSINESS**

1. **Banking Resolution and Signature Cards for 2021**: The banking resolution which authorizes the 2021 HSBA officers, the Executive Director, and the Director of Operations (in absence of the Executive Director) to make monetary transactions on behalf of the HSBA was presented to the Board.

2. **Upcoming Vacancies on Access to Justice Commission**

Action taken: A motion was made, seconded, and carried without opposition to approve the Nominating Committee's recommendation to appoint the following individuals to the Access to Justice Commission for a 3-year term beginning January 1, 2021:

- Christine Daleiden (new appointment)
- Carol Muranaka (reappointment)

3. **Upcoming HSBF Board Vacancies**

Action taken: A motion was made, seconded, and carried without opposition to approve the Nominating Committee's recommendation to appoint the following individuals to the HSBF Board for a 3-year term beginning January 1, 2021 (Director Carol Kitaoka abstained from voting):

- Jan Boivin (reappointment)
- Kimi Ide-Foster (new appointment)
- Joelle Kane (new appointment)
- Cheryl Kakazu Park (reappointment)
- Shanlyn Park (new appointment)
- Calvin Young (reappointment)

I. **ADJOURNMENT**

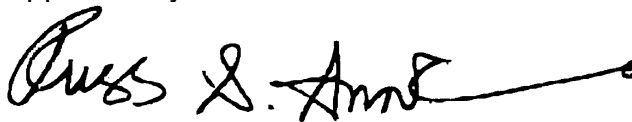
The meeting adjourned at 1:27 p.m.

Submitted by:



Patricia Mau-Shimizu
HSBA Executive Director

Approved by:



Russ S. Awakuni
HSBA Secretary