

MINUTES
HAWAII STATE BAR ASSOCIATION
BOARD MEETING

The Plaza Club, 900 Fort Street Mall, 20th Floor
Honolulu, HI 96813

Thursday, December 19, 2019

A. **CALL TO ORDER**

President Derek Kobayashi called the meeting to order at 12:30 p.m. with a quorum present.

The following persons were present for all or part of the meeting:

Officers Present

Derek Kobayashi
P. Gregory Frey
Russ Awakuni

Others Present

Addison Bonner
Jessica Domingo
Levi Hookano
Jeen Kwak

Directors Present

Steven Chow
Rebecca Copeland
Geraldine Hasegawa
Carol Kitaoka
Erin Kobayashi
Corianne Lau
Jacob Lowenthal
Mark K. Murakami
Zale Okazaki

HSBA Staff

Patricia Mau-Shimizu
Iris Ito
Christina Bae
Katra Cuskaden
Tiffany Laput

Directors Absent

Karin Holma - excused
Paul Naso - excused
Vladimir Devens - excused
William Harrison - excused
Kristin Izumi-Nitao - excused
Laurel Loo - excused
Lisa Munger - excused
Summer Kaiawe - excused

- B. **APPROVAL OF MINUTES** - A motion was made, seconded, and carried without opposition to approve the minutes of the October 24, 2019 and November 21, 2019 board meetings.

C. **TREASURER'S REPORT** - In the absence of Treasurer Paul Naso, Director of Operations Christina Bae reported that for both October and November 2019, revenues exceeded budget, and compared to last year at this time, were in line with budget. She also reported that expenses were under budget, and compared to last year at this time, were higher than budget. Ms. Bae also noted that to date, about \$44k of the \$60k budgeted for Goal Group projects had been spent.

D. **EXECUTIVE DIRECTOR'S REPORT** - Executive Director Patricia Mau-Shimizu reported that for the 2020 attorney license renewal, about 4500 members have yet to register.

E. **YLD PRESIDENT'S REPORT** - See written report in agenda from YLD President Summer Kaiawe.

F. **UNFINISHED BUSINESS**

1. **Alakea Headquarters Refinancing Update** - Ms. Mau-Shimizu gave a recap of the refinance process that the HSBA Board completed for the benefit of the new board members present.

Action taken: After discussion, a motion was made, seconded, and carried without opposition to ratify a prepayment of \$113,898 towards the mortgage loan to reduce the amount to be refinanced; to ratify the Amendment to Loan Documents and Borrower's Closing Statement that was reviewed and signed by the Treasurer and Executive Director; and to ratify the Certificate of the Secretary which authorized the Treasurer and Executive Director to execute said agreements.

G. **NEW BUSINESS**

2. **Banking Resolution and Signature Cards for 2020**

Action taken: A motion was made, seconded, and carried without opposition to approve the proposed banking resolution authorizing the 2020 HSBA officers, the Executive Director, and the Director of Operations (in absence of the Executive Director) to make monetary transactions on behalf of the HSBA.

3. **HSBF Board Vacancies**

Action taken: A motion was made, seconded, and carried without opposition to approve the Nominating Committee's recommendation to appoint the following individuals to the HSBF Board for a 3-year term beginning January 1, 2020: Directors Mark M. Murakami and Zale Okazaki abstained from voting.

- Collin "Marty" Fritz (reappointment)
- Carol Kitaoka (reappointment)
- Laura Lucas (new appointment)
- Marissa Machida (new appointment)
- Rosemarie Sam (reappointment)
- Matthew Winter (new appointment)

4. **2020 HSTJA-HSBA Committee**

Action taken: After discussion, a motion was made, seconded, and carried without opposition to approve President Kobayashi's reappointment of the following attorney members on the joint committee of the Hawaii State Trial Judges Association and Hawaii State Bar Association: Hayley Cheng, Stanton Oshiro, and Maria Penn. The remaining attorney members will be appointed by President-elect P. Gregory Frey.

5. **Thank You to the 2019 HSBA Board** - President Kobayashi thanked the Board members and staff for their service on the HSBA Board in 2019 and presented the board members with a memento (leather portfolio and hand-written thank you note).
6. **Passing of the Gavel** - President Kobayashi presented a gavel to President-elect Frey to guide the HSBA in the upcoming year.
7. **Gift for HSBA President** - On behalf of the HSBA, President-elect Frey presented a gift to President Kobayashi for his leadership and hard work throughout 2019 (University of Hawaii windbreaker jacket).

H. **ADJOURNMENT**

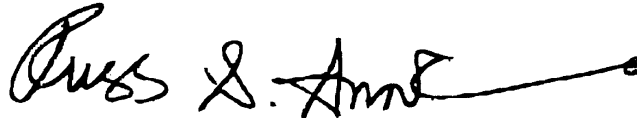
The meeting adjourned at 1:19 p.m.

Submitted by:



Patricia Mau-Shimizu
HSBA Executive Director

Approved by:



Russ S. Awakuni
HSBA Secretary