

MINUTES
HAWAII STATE BAR ASSOCIATION
BOARD MEETING

1100 Alakea Street, Suite 1000
Honolulu, HI 96813

Thursday, October 23, 2014

A. **CALL TO ORDER**

President Calvin Young called the meeting to order at 2:03 p.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

Calvin Young
Jodi Yi
Gregory Markham
Ronette Kawakami

Others Present

Deanna Awa
Krystal Ching
Kimberly Teruya

Directors Present

Nadine Ando
Russ Awakuni
Cecelia Chang
Steven Chow
Rebecca Copeland
Vladimir Devens (phone)
Rhonda Griswold
Karin Holma
Carol Kitaoka
Derek Kobayashi
Mei-Fei Kuo (phone)
Laurel Loo
Timothy McNulty
Miriah Holden
Geraldine Hasegawa
Stephanie Rezens

HSBA Staff

Patricia Mau-Shimizu
Iris Ito
Debra White
Christina Bae

Board Member Absent

Mark Murakami

- B. **AUDIT & TAX REPORT FOR YEAR 2013** - Representatives from KMH LLP summarized their audit findings for HSBA's 2013 tax year. They highlighted the following items on Form 990: a disclosure was made concerning the omission of a notice to contributors that 2012 contributions for Civic Education projects were not tax deductible (Part V, line 6b on p. 5); compliance with conflict of interest policy was explained (Part VI, Section B, line 12c on p. 6); and the relationship with the HSBF was noted on Schedule R on pp. 27-28).

- C. **APPROVAL OF MINUTES** - A motion was made, seconded, and carried without opposition to approve the minutes of the September 25, 2014 Board meeting.
- D. **TREASURER'S REPORT** - Refer to written financials included in the agenda.
- E. **EXECUTIVE DIRECTOR'S REPORT** - Executive Director Patricia Mau-Shimizu reported that approximately 460 people are expected to attend CLE programs and the annual meeting luncheon at the Bar Convention.
- F. **YLD PRESIDENT'S REPORT** - YLD President Miriah Holden reported that the YLD is in the middle of the Junior Judges project. She also noted that the YLD has a special meeting scheduled for November 14th to vote on amendments to its bylaws.
- G. **NEW BUSINESS**

- 1. **Proposed 2015 HSBA Operating Budget** - President Young stated that the Hawaii State Bar Foundation recently approved the HSBA's grant request of \$25,000 for its 2015 public service projects. In the Treasurer's absence, President Young highlighted the significant changes in the proposed 2015 operating budget from the 2014 budget. In particular, the Board also discussed cash reserves, loan pre-payments, and the planned payoff of the construction loan by the end of 2014.

Action taken: A motion was made, seconded, and carried without opposition to adopt the recommendation of the Joint Executive and Finance Committee to approve the proposed 2015 HSBA operating budget.

- 2. **Proposed Amendment to Rule 1.9 of the Rules of the Supreme Court**

Action taken: A motion was made, seconded, and carried out without opposition to adopt the Executive Committee's recommendation to inform the Hawaii Supreme Court that it would take no further position on the proposed amendments to Rule 1.9 regarding *pro hac vice* admission, having had the opportunity to participate in the working group that drafted the proposed amendments.

- 3. **Upcoming Courts in the Community Program on Oahu** - Rebecca Copeland, who has agreed to coordinate the December 4th Courts in the Community Program at Mililani High School, reported that she currently had 28 attorneys for 34 slots, so a few more classroom volunteers are needed. She also noted that the budget is \$6,500 and that the major expenditures would student bus transportation and bento lunches for students and chaperones. Neighbor Island Board members who had coordinated the Program on their island suggested asking for donated water and bentos, and explore getting a grant from the County for bus transportation. Other Board members offered to call their contacts at companies for possible donated or discounted food and water.

The Board also discussed the establishment of a committee to coordinate efforts of future Courts in the Community Programs.

Action taken: A motion was made, seconded, and carried without opposition to adopt the recommendation of the Executive Committee to approve the establishment of an HSBA Courts in the Community Committee to coordinate the efforts of this program.

4. **Upcoming Vacancies on Access to Justice Commission**

Action taken: A motion was made, seconded, and carried out without opposition to adopt the recommendation of the Nominating Committee to appoint Carol Muranaka and George Zweibel as HSBA representatives to the Hawaii Access to Justice Commission for a term of 3 years beginning January 1, 2015 and expiring December 31, 2017. Ms. Muranaka and Mr. Zweibel will replace outgoing HSBA representatives Jill Hasegawa and Darien Nagata. Jodi Yi and Derek Kobayashi abstained from voting.

H. **EXECUTIVE SESSION** - No action was taken during this session.

I. **ADJOURNMENT**

The meeting adjourned at 3:47 p.m.

Submitted by:



Patricia Mau-Shimizu
HSBA Executive Director

Approved by:



Ronette Kawakami
HSBA Secretary