

MINUTES
HAWAII STATE BAR ASSOCIATION
BOARD MEETING

1100 Alakea Street, Suite 1000
Honolulu, HI 96813

Thursday, May 23, 2013

1. **CALL TO ORDER**

President Craig Wagnild called the meeting to order at 12:02 p.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

Craig Wagnild
Calvin Young
Alika Piper

Others Present

Christopher Schleuter
David Squeri

Directors Present

Russ Awakuni
Malcolm Barcarse
Cecelia Chang
Steven Chow
Vladimir Devens
David Farmer
Rhonda Griswold
Geraldine Hasegawa
Carol Kitaoka
Derek Kobayashi
Timothy McNulty (by videoconference)
Mark Murakami
Stephanie Rezents
Suzanne Terada

HSBA Staff

Patricia Mau-Shimizu
Iris Ito
Debra White
Levi Ho'okano

Board Members Absent

Nadine Ando
Ronette Kawakami
Laurel Loo
Gregory Markham

2. **APPROVAL OF MINUTES** - A motion was made, seconded, and carried without opposition to approve the minutes of the April 25, 2013 board meeting.

3. **TREASURER'S REPORT** - Treasurer Alika Piper reported on the following items:

- April Financials - As of April 30th, HSBA was on track with dues and non-dues revenue. On the expense side, she noted that there was an increase in unemployment insurance and a decrease in liability and property insurance. Ms. Piper also stated that the Civics Education fund, for which \$23K was collected, is a new line item now reflected in the monthly financial statement.
- Budget Process - Letters and project request forms were sent on May 1st to HSBA committees, divisions, and other entities supported; completed forms due back on June 1st.
- Fees and Special Contributions - the following amounts were collected during the 2013 attorney renewal process:

HSBA	\$1.2M
DB	\$1.2M
LFCP	\$209K
AAP	\$110K
VLSH	\$101K

4. **YLD PRESIDENT'S REPORT** - YLD President Malcolm Barcarse reported on the following Law Week activities during the first week in May:

- Free legal information was given through Action Line every day of the week
- Free legal clinics at shopping centers were held throughout the State

5. **NEW BUSINESS**

- a. **HSBA Mentoring Committee Expansion of Service Scope** - President Wagnild briefly explained the proposal to expand the scope of the mentoring project.

Action taken: A motion was made, seconded, and carried without opposition to approve the recommendation of the Executive and Mentoring Committees to expand the scope of the mentoring project to include attorneys who are transitioning their practice to another area of the law and those who are closing their office and leaving the practice of law.

- b. **Legal Aid Society of Hawaii (LASH) Board Vacancies** - The recommendation of the HSBA Nominating Committee, which supports the LASH Board recommendation on the five upcoming vacancies on the LASH Board, was distributed at the meeting.

Action taken: A motion was made, seconded, and carried without opposition to approve the recommendation of the Executive and Nominating Committees to appoint the individuals listed below to the LASH Board for a

3-year term beginning July 1, 2013. Director Russ Awakuni abstained from voting on this item.

- Joanne Grimes
- Andrew Levin
- Howard Luke
- Francis Mukai
- Sara Silverman

- c. **HSBA Reserves Policy** - Treasurer Alika Piper presented the Finance Committee's proposed amendments to Section B.4 of the Board Policy Manual (Reserves).

Action taken: A motion was made, seconded, and carried without opposition to approve the recommendation of the Executive and Finance Committees on the proposed amendments to the HSBA Board Policy on reserves that would:

- Add a definition of "restricted funds"
- Clarify that the reserves policy of 30-40% of operating budget applies to unrestricted cash reserves
- Update the examples of unbudgeted expenses to reflect current items

- d. **HSBA Board Meeting on Neighbor Island** - the Board discussed the idea that had originated in its "partnering meeting" in January of holding periodic board meetings on the neighbor islands. President Wagnild proposed holding the first neighbor island HSBA Board meeting on July 25th on Maui.

There was a discussion on: a meeting location, the meeting format (informal talk-story or Q&A session with Maui attorneys), and agenda/topics Maui attorneys would be interested in discussing. Maui Director Timothy McNulty remarked that there may be a good turnout at the session with Maui attorneys. He suggested asking Judge Cardoza to discuss pro bono volunteer needs for the Maui self-help center and other community programs. Also, upon request by Maui attorneys, Mr. McNulty inquired as to whether the HSBA would provide lunch for all attendees at this board meeting on Maui. President Wagnild agreed to address the lunch issue after the logistics for setting up the meeting on Maui were confirmed.

Action taken: A motion was made, seconded, and carried without opposition to appropriate funds up to \$5,000 for the HSBA Board and HSBA staff (2) to travel to Maui and hold the July HSBA Board meeting there.

6. **ADJOURNMENT**

The meeting adjourned at 12:54 p.m.

Submitted by:



Patricia Mau-Shimizu
HSBA Executive Director

Approved by:



Craig P. Wagnild
HSBA President