

MINUTES
HAWAII STATE BAR ASSOCIATION
BOARD MEETING

1100 Alakea Street, Suite 1000
Honolulu, HI 96813

Thursday, June 27, 2013

1. **CALL TO ORDER**

President Craig Wagnild called the meeting to order at 12:05 p.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

Craig Wagnild
Calvin Young
Gregory Markham
Alika Piper
Ronette Kawakami

Others Present

Paul Alston
Catherine Betts
James Kawachika
Carol Muranaka

Directors Present

Nadine Ando
Russ Awakuni
Malcolm Barcarse
Cecelia Chang
Steven Chow
Vladimir Devens
David Farmer
Rhonda Griswold
Geraldine Hasegawa
Carol Kitaoka
Derek Kobayashi
Laurel Loo
Timothy McNulty
Mark Murakami
Suzanne Terada

HSBA Staff

Patricia Mau-Shimizu
Iris Ito
Debra White
Levi Ho'okano

Board Members Absent

Stephanie Rezents

2. **NEW BUSINESS**

*a. **HSBA Consumer Protection Committee** - Consumer Protection Committee Chair Co-Chair Paul Alston explained that the Committee plans to propose an amendment to define the unauthorized practice of law. He noted the growing number of out-of-state attorneys impinging upon the practice of local attorneys. Among other things, the amendment will narrow the scope of tasks that can be done at the Bureau of Conveyances by people not licensed to practice law in Hawaii. Mr. Alston requested comments from the HSBA Board on whether it was in general agreement for the Consumer Protection Committee to move forward with their plans. The Board agreed that the Committee should proceed with plans to define the practice of law.

3. **APPROVAL OF MINUTES** - A motion was made, seconded, and carried without opposition to approve the minutes of the May 23, 2013 board meeting.

4. **TREASURER'S REPORT** - Treasurer Alika Piper reported that as of May 31st, HSBA was on track with dues. On the expense side, she noted that there was an increase in repairs and maintenance because maintenance fees rose by 5%.

5. **EXECUTIVE DIRECTOR'S REPORT** - Executive Director Patricia Mau-Shimizu reported that the July 25th Board meeting will be held at the Maui Beach Hotel at beginning at noon. Costs include \$175 for the conference room rental, \$20 for the screen, \$11.99++/person for bentos, and air & ground transportation. She noted that Chief Judge Joseph Cardoza will address the group prior to the convening of the HSBA Board meeting.

6. **YLD PRESIDENT'S REPORT** - YLD President Malcolm Barcarse reported that the YLD has an upcoming networking function with the Shidler College of Business on June 24th, and that it is in the planning stages for their fall YLD projects.

7. **NEW BUSINESS** (continued)

b. **Proposal to Migrate Membership System and Other Databases** - Ms. Mau-Shimizu described the difficulties and costs of Bar Alliance, the database management software currently being used. She proposed that HSBA move to the software iMIS and described its features. She also gave some background on ASI, the company that developed iMIS.

* Item not on agenda. Taken out of order due to the presence of guest Paul Alston.

President Wagnild remarked that a portion of the up-front cost is budgeted under technology expenses, however, the remaining cost will need to come out of Reserves. In response to a question, Ms. Mau-Shimizu explained that the current system and the new system would be running simultaneously at some point to provide for a smooth transition of data. The idea would be to start the software migration and integration and cut over to the new system by March 2014.

Action taken: After discussion, a motion was made, seconded, and carried without opposition to approve the recommendation of the Executive and Finance Committees for HSBA to move forward with negotiating a contract for iMIS, an association management software to replace the current software system being used.

- c. **MOU for Self Help Center in Kona (Third Circuit)** - West Hawaii Director Carol Kitaoka stated that the MOU for Kona's Self Help Center was modeled after Maui's MOU and very similar to Hilo's MOU. The Kona Self Help Center will have a desk and chairs and plans to be open once a week. Expenses incurred will come out of the Self Help Center Fund.

Action taken: A motion was made, seconded, and carried without opposition to adopt the recommendation of the Executive Committee to approve the draft Memorandum of Understanding (similar to Maui and Hilo) for the Self Help Center being established in Kona between the HSBA, the Third Circuit Court, the West Hawaii Bar Association, and the Legal Aid Society of Hawaii.

- d. **Request for Co-Sponsorship and Funding of Pro Bono Celebration** - President Wagnild stated that he had asked the Finance Committee to look into available funding the request received from the Access to Justice Commission for HSBA to co-sponsor the October 24, 2013 Pro Bono Celebration.

Ms. Piper said that if the Board approves the funding for this request, the Finance Committee recommends taking monies out of savings from last year instead of taking it from Reserves. She explained that this means that less funds will be available for funding 2014 public service projects.

Action taken: A motion was made, seconded, and carried without opposition to approve the Access to funding of up to \$1500 for the co-sponsorship of the Pro Bono Celebration on October 24, 2013. Directors Derek Kobayashi and Geraldine Hasegawa abstained from voting.

- e. **Amendments to Hawaii Rules of Professional Conduct** - The Board discussed the recent Supreme Court Order promulgating revisions to the Hawaii Rules of Professional Conduct (HRPC) which will become effective January 1, 2014.

Plans are being made with the Disciplinary Board to offer CLE opportunities for members, likely in October and November. Live in-person CLE seminars on Oahu, Kauai, Maui, and in Hilo and Kona were unanimously endorsed by the Board. Neighbor island bar associations will be asked to help with securing a location for the seminars and other logistics.

Separate tailored seminars for government attorneys are also contemplated.

8. **INFORMATION** - President Wagnild expressed his appreciation for the work of the Annual Dinner Committee. He announced that among the silent auction items is a car from Acura. He encouraged board members to review the list of potential silent auction donors and to make follow up calls to those known personally or to make a silent auction donation or sell tickets to the Dinner.

9. **ADJOURNMENT**

The meeting adjourned at 1:40 p.m.

Submitted by:



Patricia Mau-Shimizu
HSBA Executive Director

Approved by:



Ronette M. Kawakami
HSBA Secretary