

HAWAII STATE BAR ASSOCIATION

10/6/2017

2018 Budget

DESCRIPTION	2017 BUDGET	2017 YTD 8/31/17	2016 YTD final unaudited	2018 BUDGET
INCOME-DUES				
Membership Dues	\$1,196,260	1,242,438	1,255,399	\$1,239,650
Penalties	76,200	75,100	79,360	77,000
Processing Fee	166,015	171,165	135,594	175,670
SUBTOTAL-DUES	1,438,475	1,488,703	1,470,353	1,492,320
NON-DUES				
Dividend/Interest Income	2,400	5,690	2,966	2,400
Booth Income	17,000	6,250	21,156	17,000
Sponsorships	9,500	0	2,000	1,000
Lawyer Referral Income	29,000	22,590	27,280	27,500
Fees (IOLTA, Leadership)	19,000	23,885	24,400	19,000
MCLE Fees	40,600	36,180	43,735	40,600
CLE Seminars/Registration	260,000	46,630	248,928	225,000
CLE Publications/Video	60,000	20,410	46,238	35,000
Mailing Label Income	0	0	0	0
Grants/Donations	0	0	0	0
Royalties	38,500	19,558	29,447	30,000
Products & Services	30,000	20,127	30,815	30,000
Miscellaneous Income	0	480	6,228	0
SUBTOTAL-NON DUES	506,000	201,800	483,194	427,500
TOTAL INCOME	\$1,944,475	1,690,503	1,953,547	\$1,919,820

EXPENSES

SUPREME COURT MANDATED

Atty Registration/Database Mgt.	244,888	160,703	217,010	219,275
Technology/Website	109,954	58,337	126,293	116,985
Indirect Admin/Executive Support	33,407	17,647	28,945	36,789
Non-Personnel Administrative Support	52,634	37,633	47,854	56,832
TOTAL REGISTRATION EXPENSES	440,883	274,320	420,102	429,882

BOARD

Indirect Admin/Executive Support	31,997	16,902	29,655	35,921
Non-Personnel Administrative Support	50,413	36,045	49,028	55,491
Direct Admin/Executive Support	129,401	87,332	126,278	136,993
Printing, Mailing, Meals, Supplies, Telephone, Oth	11,350	4,935	7,826	11,880
N. I. Travel	18,200	7,848	15,072	18,200
Orientation/Annual Meeting	1,000	0	83	1,000
Conference Travel	12,005	6,509	9,098	12,725
Awards	2,000	20	48	2,000
President's Allowance	2,500	-527	2,282	2,500
Insurance	7,179	6,736	6,736	7,680
TOTAL BOARD EXPENSES	266,045	165,800	246,106	284,390

COMMITTEE

Indirect Admin/Executive Support	10,434	5,512	10,648	13,053
Non-Personnel Administrative Support	16,439	11,754	17,604	20,165
Direct Admin/Executive Support	42,197	28,955	44,969	49,782
Printing, Mailing, Meals, Supplies, Telephone, Oth	1,250	41	6	1,250
N. I. Travel	4,600	3,864	4,876	4,600
TOTAL COMMITTEE	74,921	50,126	78,103	88,850

YLD ADMINISTRATION

Indirect Admin/Executive Support	7,039	3,718	6,618	7,385
Non-Personnel Administrative Support	11,090	7,929	10,941	11,408
Direct Admin/Executive Support	28,465	17,884	22,639	28,164
Printing, Mailing, Meals, Supplies, Telephone, Oth	1,075	464	474	1,275
N. I. Travel	3,000	1,829	2,358	3,000
Orientation/Annual Meeting	1,000	0	0	1,000
Conference Travel	5,600	4,124	5,150	5,200
Awards	400	0	0	400
President's Allowance	750	0	603	750
Total YLD Admin	58,418	35,948	48,781	58,582

**HAWAII STATE BAR ASSOCIATION
2018 Budget**

10/6/2017

DESCRIPTION	2017 BUDGET	2017 YTD 8/31/17	2016 YTD final unaudited	2018 BUDGET
SENIOR COUNSEL DIVISION				
Indirect Admin/Executive Support	1,730	914	1,561	1,642
Non-Personnel Administrative Support	2,725	1,948	2,581	2,536
Direct Admin/Executive Support	6,995	4,664	6,824	6,260
Printing, Mailing, Meals, Supplies, Telephone, Oth	1,025	0	1,428	1,025
N. I. Travel	2,000	1,607	1,387	2,000
Orientation/Annual Meeting	750	0	0	750
Conference Travel	0	0	0	0
Awards	200	0	0	200
President's Allowance	0	0	0	0
Total Sr. Counsel Admin	15,425	9,133	13,781	14,413
NI COUNTY BAR ADMIN/Local Projects	20,950	18,825	20,950	20,950
MEMBER SERVICES				
PROGRAMS				
Bar Journal	19,453	19,044	24,937	18,907
Leadership Institute	10,221	6,211	9,085	12,990
MCLE	58,736	38,419	49,681	48,231
Continuing Legal Education	325,236	151,819	249,964	283,371
Membership Benefits	70,947	59,438	22,230	96,413
Bar Directory	6,000	225	na	6,000
Products & Services	23,747	12,533	27,215	29,251
PROJECTS				
Goal 1 (Organizational Struc.)	0	7	-7	0
Goal 2 (Lawyer Competency)	8,300	2,332	2,172	3,000
Goal 3 (Discrim/Minority)	0	0	0	250
Direct Admin Support-Member Proj.	23,591	15,511	21,535	23,157
INDIRECT ADMIN SUPPORT	75,280	39,766	68,405	74,755
Non-Personnel Administrative Support	118,606	84,802	113,091	115,482
TOTAL MEMBER SERVICES	740,117	430,107	588,308	711,807
PUBLIC SERVICES				
PROGRAMS				
Lawyer Referral Service	76,140	49,814	69,911	78,819
Communications & Public Rel.	75,496	45,302	69,672	50,268
PROJECTS¹				
Goal 6 (Judicial Administration)	5,000	0	5,186	3,000
Direct Admin Support-Public Proj.	22,420	14,553	13,836	27,372
INDIRECT ADMIN SUPPORT	41,918	22,143	37,024	39,854
Non-Personnel Administrative Support	66,044	47,221	61,210	61,567
TOTAL PUBLIC SERVICES	287,018	179,033	256,839	260,881
TOTAL EXPENSES (Before Taxes & Depr)	\$1,903,777	1,163,292	1,672,970	\$1,869,755
NET INCOME(LOSS) before tax, capital&depr	\$40,698	489,553	280,576	\$50,065
Provision for Taxes				
Federal & State Income-Current	0	0	0	0
Net Income/(Loss) After Taxes	\$40,698	489,553	280,576	\$50,065
Capital Expenditures (Mortgage principal, ass)	(40,698)	(25,966)	(139,315)	(50,065) ²
Net Income after Capital Exp (Before Depr)	0	463,587	141,261	(0)

¹ GG4 & GG5 Projects will be funded from HSBA's Project Special Funds & Special Reserves.

² Loan principal

HAWAII STATE BAR ASSOCIATION
 INCOME STATEMENT
 MONTH ENDED December 31, 2017

Preliminary Preliminary
 1/30/2019

DESCRIPTION	December ACTUAL	December YTD ACTUAL	2017 YTD BUDGET	2017 BUDGET	YTD Actual to YTD Budget VARIANCE	December 2016 YTD
DUES						
Licensing Fees	1,815	1,259,774	1,196,260	1,196,260	63,514	1,255,399
Penalties	300	78,700	76,200	76,200	2,500	79,360
Processing fees	870	181,160	166,015	166,015	15,145	135,594
<i>SUBTOTAL-DUES</i>	<i>2,985</i>	<i>1,519,634</i>	<i>1,438,475</i>	<i>1,438,475</i>	<i>81,159</i>	<i>1,470,353</i>
NON-DUES						
Dividend/Interest Income	1,253	8,604	2,400	2,400	6,204	2,966
Booth Income	-	21,706	17,000	17,000	4,706	21,156
Sponsorships	-	-	9,500	9,500	(9,500)	2,000
Lawyer Referral Income	670	26,395	29,000	29,000	(2,605)	27,280
Fees (IOLTA, Leadership)	-	24,215	19,000	19,000	5,215	24,400
MCLE Fees	7,655	58,370	40,600	40,600	17,770	43,735
CLE Seminars/Registration	75,530	212,519	260,000	260,000	(47,481)	248,928
CLE Publications/Video	6,457	39,783	60,000	60,000	(20,217)	46,238
Mailing Label Income	-	-	-	-	-	-
Grants/Donations	-	-	-	-	-	-
Royalties	-	28,658	38,500	38,500	(9,842)	29,447
Products & Services	4,229	27,438	30,000	30,000	(2,562)	30,815
Miscellaneous Income	3,666	6,438	-	-	6,438	6,228
<i>SUBTOTAL-NON DUES</i>	<i>99,459</i>	<i>454,126</i>	<i>506,000</i>	<i>506,000</i>	<i>(51,874)</i>	<i>483,194</i>
TOTAL INCOME	102,444	1,973,760	1,944,475	1,944,475	29,285	1,953,547
EXPENSES						
SUPREME COURT MANDATED						
Atty Registration/Database Mgt.	17,700	214,293	244,888	244,888	(30,595)	217,010
Technology/Website	16,336	105,312	109,954	109,954	(4,641)	126,293
Admin/Executive Support	-	26,785	33,407	33,407	(6,622)	28,945
Non-Personnel Administrative Support	-	51,789	52,634	52,634	(845)	47,854
TOTAL REGISTRATION EXPENSES	34,036	398,179	440,883	440,883	(42,703)	420,102
GOVERNANCE/BOD						
Indirect Admin/Executive Support	-	25,654	31,997	31,997	(6,343)	29,655
Non-Personnel Administrative Support	-	49,604	50,413	50,413	(809)	49,028
Direct Admin/Executive Support	11,015	129,272	129,401	129,401	(129)	126,278
Other: Printing, Mailing, Tele, Meetings, etc	103	6,612	11,350	11,350	(4,738)	7,826
N. I. Travel	1,101	12,446	18,200	18,200	(5,754)	15,072
Planning Conference/Orientation	-	-	1,000	1,000	(1,000)	83
Conference Travel	-	7,874	12,005	12,005	(4,131)	9,098
Awards	1,205	1,693	2,000	2,000	(307)	48
President's Allowance	-	(277)	2,500	2,500	(2,777)	2,282
Insurance	-	6,736	7,179	7,179	(443)	6,736
TOTAL BOD EXPENSES	13,424	239,614	266,045	266,045	(26,431)	246,106
COMMITTEE						
Indirect Admin/Executive Support	-	8,366	10,434	10,434	(2,068)	10,648
Non-Personnel Administrative Support	-	16,175	16,439	16,439	(264)	17,604
Direct Admin/Executive Support	3,814	43,696	42,197	42,197	1,499	44,969
Other: Printing, Mailing, Tele, Meetings, etc	5	142	1,250	1,250	(1,108)	6
N. I. Travel	148	5,050	4,600	4,600	450	4,876
TOTAL COMMITTEE	3,967	73,429	74,921	74,921	(1,492)	78,103
YLD ADMINISTRATION						
Indirect Admin/Executive Support	-	5,644	7,039	7,039	(1,395)	6,618
Non-Personnel Administrative Support	-	10,912	11,090	11,090	(178)	10,941
Direct Admin/Executive Support	2,279	26,062	28,465	28,465	(2,403)	22,639
Other: Printing, Mailing, Tele, Meetings, etc	89	835	1,075	1,075	(240)	474
N. I. Travel	694	2,823	3,000	3,000	(177)	2,358
Planning Conference/Orientation	-	-	1,000	1,000	(1,000)	-
Conference Travel	-	6,452	5,600	5,600	852	5,150
Awards	-	-	400	400	(400)	-
President's Allowance	-	423	750	750	(327)	603
TOTAL YLD ADMIN	3,061	53,150	58,418	58,418	(5,269)	48,781

HAWAII STATE BAR ASSOCIATION
 INCOME STATEMENT
 MONTH ENDED December 31, 2017

Preliminary Preliminary
 1/30/2019

DESCRIPTION	December ACTUAL	December YTD ACTUAL	2017 YTD BUDGET	2017 BUDGET	YTD Actual to YTD Budget VARIANCE	December 2016 YTD
SENIOR COUNSEL DIVISION**						
Indirect Admin/Executive Support	-	1,387	1,730	1,730	(343)	1,561
Non-Personnel Administrative Support	-	2,681	2,725	2,725	(44)	2,581
Direct Admin/Executive Support	510	6,584	6,995	6,995	(411)	6,824
Other: Printing, Mailing, Tele, Meetings, etc	0	7	1,025	1,025	(1,018)	1,428
N. I. Travel	826	2,433	2,000	2,000	433	1,387
Planning Conference/Orientation	-	-	750	750	(750)	-
Conference Travel	-	-	-	-	-	-
Awards	-	-	200	200	(200)	-
President's Allowance	-	-	-	-	-	-
TOTAL SCD	1,335	13,092	15,425	15,425	(2,333)	13,781
NI COUNTY BAR/Local Projects	-	18,825	20,950	20,950	(2,125)	20,950
MEMBER SERVICES						
PROGRAMS						
Bar Journal	841	23,551	19,453	19,453	4,098	24,937
Leadership Institute	1,592	10,941	10,221	10,221	720	9,085
MCLE	3,974	53,155	58,736	58,736	(5,581)	49,681
Continuing Legal Education	17,956	245,739	325,236	325,236	(79,497)	249,964
Membership Benefits/Sp. Events	44,923	112,585	70,947	70,947	41,638	22,230
Bar Directory	-	225	6,000	6,000	(5,775)	n/a
Products & Services	265	19,673	23,747	23,747	(4,074)	27,215
PROJECTS						
Goal 1 (Organizational Struc.)	-	7	-	-	7	(7)
Goal 2 (Lawyer Competency)	-	3,933	8,300	8,300	(4,367)	2,172
Goal 3 (Minority in Profession)	-	-	-	-	-	-
Direct Admin Support-Member Proj.	1,824	22,431	23,591	23,591	(1,160)	21,535
Indirect Admin Support	-	60,358	75,280	75,280	(14,922)	68,405
Non-Personnel Administrative Support	-	116,702	118,606	118,606	(1,904)	113,091
TOTAL MEMBER SERVICES	71,374	669,300	740,117	740,117	(70,817)	588,308
PUBLIC SERVICES						
PROGRAMS						
Lawyer Referral Service	5,984	72,652	76,140	76,140	(3,488)	69,911
Communications/Public Rel.	3,961	60,231	75,496	75,496	(15,266)	69,672
PROJECTS						
Goal 6 (Judicial Admin.)	-	4,800	5,000	5,000	(200)	5,186
Direct Admin Support-Public Proj.	1,800	20,976	22,420	22,420	(1,444)	13,836
Indirect Admin Support	-	33,609	41,918	41,918	(8,309)	37,024
Non-Personnel Administrative Support	-	64,984	66,044	66,044	(1,060)	61,210
TOTAL PUBLIC SERVICES	11,746	257,251	287,018	287,018	(29,768)	256,839
TOTAL EXPENSES	138,943	1,722,839	1,903,777	1,903,777	(180,938)	1,672,970
NET INCOME(LOSS) before tax,capital&depr	(36,499)	250,921	40,698	40,698	210,222	280,576
Provision for Taxes						
Federal & State Income	-	-	-	-	-	-
Net Income After Taxes	(36,499)	250,921	40,698	40,698	210,222	280,576
Capital Expenditures (Mortgage payment, ass	(54,060)	(96,622)	(40,698)	(40,698)	(55,924)	(139,315)
Net Income after Capital Exp	(90,559)	154,299	0	0	154,298	141,261

*GG 4 & 5 page 7

Hawaii State Bar Association
Balance Sheet
December 31, 2017

Preliminary
1/30/2019

ASSETS

Current Assets

Cash Held for Operations	\$1,800,935	
Cash Held for Others	1,623,362.00	
BOH Hawaiian Airlines	5,707.17	
BOH Family Law	15,741	
Investments - CD/Money Mkt	635,088	
Petty Cash/Misc.	230.00	
Total Current Assets		\$4,081,063

Other Assets

Building & Equipment	3,041,016	
Accumulated Depreciation	-868,786	
Total Building & Equip net Depr.		2,172,230

Total Assets **\$6,253,293**

LIABILITIES

Current Liabilities

Office of Disciplinary Counsel	1,167,245	
Attorney & Judges Assistance Program	180,579	
Lawyers' Fund For Client Protection	162,488	
Volunteer Legal Services	82,616	
Hawaii State Bar Foundation	0	
County Bar/Specialty Bar Associations	30,435	
Federal/State Taxes	0	
Accrued Payroll	2,185	
Other Payables/Deferred Revenues	1,179,322	
Total Current Liabilities		\$2,804,869

Long-Term Liabilities

Acquisition Loan		1,136,398
Construction Buildout Loan		0

Total Liabilities **\$3,941,267**

Fund Balance (Net Assets)

Retained Earnings		2,312,026
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Total Liabilities & Fund Balance **\$6,253,293**

***Keller* Notice**

Under *Keller v. California State Bar*, 110 S.Ct. 2228, 110 L.Ed.2d 1 (1990), the expenditure of mandatory bar dues for political or ideological purposes that are not "necessarily or reasonably incurred" for purposes germane to the purposes of the State Bar is not constitutionally permitted. The HSBA Board feels that the positions taken and unified funds expended this year were within the purposes of the HSBA, which include the improvement of the system of justice and its administration, and the enhancement of professional competence. Legislation is monitored, and proposed HSBA positions on bills are developed by volunteer attorneys. No dues money was expended on lobbying legislative bills, other than nominal amounts spent on staff support for submission of testimonies. Therefore, no dues rebate is being offered pursuant to *Keller*.

If you disagree and feel that the HSBA has expended mandatory dues money for purposes outside of the activities permitted by *Keller*, you may file an objection and seek a rebate of such portion of your dues as may be found to have been used for purposes not permitted under *Keller*, plus interest. Written objections to a particular position or political or ideological expenditure must be filed with the Executive Director within 45 days of publication of this notice. For detailed procedures on objecting to the use of dues, please refer to Article VI, Section 2 (Objections to Use of Dues) of the [HSBA Constitution and Bylaws](#).